

APPENDIX 3: Assessment of application for re-designation of Fortune Green and West Hampstead Neighbourhood Forum

Reference	Requirement	LBC comment	Met?
TCPA 1990 Section 61F (5)	<p>A local planning authority may designate an organisation or body as a neighbourhood forum if the authority are satisfied that it meets the following conditions –</p> <p>(a) It is established for the express purpose of promoting or improving the social, economic and environmental well-being of an area that consists of or includes the neighbourhood area concerned (whether or not it is also established for the express purpose of promoting the carrying on of trades, professions or other businesses in such an area)</p>	<p>The Forum’s application states that It has been established “for the express purpose of promoting the social, economic and environmental well-being” of the Fortune Green and West Hampstead area. The Forum reflects that character of the area in terms of understanding the need for sustainable development, particularly in the West Hampstead growth area.</p> <p>The Fortune Green and West Hampstead Neighbourhood Forum’s constitution (as last amended 6 March 2017) commits to the following range of principles: σ</p> <ul style="list-style-type: none"> • Work to maintain and update the Plan as necessary. • Seek to protect existing buildings/areas of note and worth. • Aim to preserve the ‘village feel’ of the area and support local businesses. • Consider and recommend improvements for the street environment in the area. • Seek to protect and improve community resources and facilities such as libraries, community centres and public facilities. 	Yes

		<ul style="list-style-type: none"> • Consider how to protect green spaces and bring environmental benefits to the area. • Involve as many residents, local workers and local businesses in the process as possible. • Attract wide support for the Plan across the area, taking in a range of views. <p>No evidence was provided during the consultation to dispute that the Forum has acted in the past in accordance with the promotion and improvement of social, economic and environmental well-being, and will continue to do so in the future.</p>	
	<p>(b) Its membership is open to –</p> <ul style="list-style-type: none"> (i) Individuals who live in the neighbourhood area concerned, (ii) Individuals who work there (whether for businesses carried on there or otherwise), and (iii) Individuals who are elected members of a county, district council or London borough council any of whose area falls within the neighbourhood area concerned 	<p>The application and Constitution confirms that membership is open to all individuals who live or work in the area and also to elected councillors representing the area.</p> <p>In terms of inclusion, the application states the forum “has been established in a manner intended to draw its membership from different parts of the area and sections of the community so it reflects the diversity, character and inclusivity of Fortune Green and West Hampstead.”</p> <p>One of the guiding principles in the constitution is that “The Forum shall aim to be as inclusive as possible and shall not discriminate on the grounds of sex, race, disability, sexuality, age, or on the basis of political, religious or other opinions”.</p>	<p>Yes</p>

		The Council has received the names and addresses of 59 members who support the Forum's application.	
	(c) Its membership includes a minimum of 21 individuals each of whom – (i) Lives in the neighbourhood area concerned, (ii) Works there (whether for a business carried on there or otherwise), or (iii) Is an elected member of a county court, district council or London borough council any of whose area falls within the neighbourhood area concerned	The Forum's application includes details of the local organisations they have consulted with and 59 members for the purposes of the application. (This includes at least one person who lives, works or is an elected member in the neighbourhood area). There are over 500 registered members (including the 59 listed in the application).	Yes
	(d) It has a written constitution	A copy of the Fortune Green and West Hampstead Neighbourhood Forum's Constitution (as last amended in 2017) was provided as an Appendix to the application.	Yes
TCPA 1990 Section 61F (7)	A local planning authority - (a) Must, in determining under subsection (5) whether to designate an organisation or body as a neighbourhood forum for a neighbourhood area, have regard to the desirability of designating an organisation or body – (i) Which has secured (or taken reasonable steps to attempt to secure) that its membership includes at least one individual falling within each of sub-paragraphs (i) to (iii) of subsection (5)(b),	Officers are satisfied that the membership of the Forum meets the requirements of the Localism Act and appropriate governance arrangements are in place to ensure that a broad range of people and organisations are made aware of, and have opportunities to participate in the Forum's activities. It is considered that the criteria of subsection 5b have been, and will in continue to be, met. Officers have not been made aware of any issues regarding the operation of the Forum. The application refers to the membership being drawn from constituent groups –	Yes

	<p>(ii) Whose membership is drawn from different places in the neighbourhood area concerned and from different sections of the community in that area, and</p> <p>(iii) Whose purpose reflects (in general terms) the character of that area,</p>	<p>representative local associations and local organisations and individuals, including elected representatives.</p> <p>It is clear from the list of members supplied that different locations within the neighbourhood area are represented. The Council is also satisfied that the Forum has taken appropriate steps to engage with different sections of the community.</p>	
	<p>(b) May designate only one organisation or body as a neighbourhood forum for each neighbourhood area,</p>	<p>No other organisation has indicated to the Councils that it would be an appropriate body for designation as a neighbourhood body.</p>	Yes
	<p>(c) May designate an organisation or body as a neighbourhood forum only if the organisation or body has made an application to be designated,</p>	<p>The application for designation was received from a body that meets the criteria for designation. The application was submitted in accordance with the relevant procedures.</p>	Yes
<p>TCPA 1990 Section 61F (11)</p>	<p>Each local planning authority must make such arrangements as they consider appropriate for making people aware as to the times when organisations or bodies could make applications to be designated as neighbourhood forums for neighbourhood areas.</p>	<p>Camden Council continues to be engaged with the Fortune Green and West Hampstead Neighbourhood Forum. The Council has regular contact with neighbourhood forums.</p>	Yes